

## PHONOGRAPHIC PERFORMANCE LIMITED COPYRIGHT LICENCE FOR SCHOOLS APPLICATION FORM

By law a PPL licence is required whenever copyrighted music is used in schools in a non-curricular manner. We have highlighted below some common types of school music use where a PPL licence is required:

- Discos/end of term parties
- TV soundtracks
- Playing a radio/tape/CD player
- Dance/Aerobics classes
- School fetes (where music is being played)
- Karaoke
- Jukebox
- Music on hold on telephone systems

**Please note that for the use of pre-recorded music (tapes, records or CD's) a *PRS for Music* Licence is required in addition to a PPL licence.**

School: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Number of Full Time Equivalent Pupils  
as stated on the most recent school census: \_\_\_\_\_

**I wish to apply for an annual PPL licence for the above premises. I declare that I am authorised to sign this application and to the best of my knowledge, the information provided is accurate.**

Signed: \_\_\_\_\_ Position: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**When completed please return this form to:**

**PPL Licensing Department  
CEFM Ltd  
Red Lion House  
9-10 High Street  
High Wycombe  
HP11 2AZ**

**Or fax to: 01494 751429**